

Virtual Employee Development Services/ Work Adjustment Training Syllabus

Session 1 (10am to 12pm)

Wednesday:

- Introduction to the Session
- Discuss with client about past employers OR client wanting to return to work force/ Discuss on their goals for EDS

Friday:

- Resume Consultation
- Dress for Success
- Mock Interview Practice #1

Session 2 (10am to 12pm)

Wednesday:

- Attitudes at Workplace
- Professional & Interpersonal Communications
- Arrive On-Time and Leave On-Time

Friday:

- Public Transportation Issues
- Work Ethics: What is Right and What is Wrong
- Mock Interview Practice #2

Session 3 (10am to 12pm)

Wednesday:

- Social Media – DO and DO NOT DO
- What to Wear at Work and Not to Wear?

Friday:

- Requesting Accommodations at Workplaces Deaf/HH employee's rights at Workplaces
- Mock Interview Practice #3

Session 4 (10am to 12pm)

Wednesday:

- On the Job Performance
- Work-related community skills

Friday:

- Work Practices
- Mock Interview Practice #4

Session 5 (10am to 12pm)

Wednesday:

- Assistive Technology at Workplace
- Hearing Culture at Workplace vs. Deaf Culture at Community

Friday:

- Barriers to Employment
- Mock Interview Feedbacks