



PROPOSAL

Transportation Services Portal to Portal for Division of Rehabilitation Services

Lower Shore Enterprises, Inc. (LSE) hereby agrees to provide portal to portal transportation services to Division of Rehabilitation Services (DORS) through this purchase of service agreement.

Services to be provided

- Portal to Portal transportation
- Area to be served
 - Somerset
 - Worcester
 - Wicomico
 - Dorchester
 - Talbot
- Ambulatory and Non Ambulatory service
- Sliding scale based on number of individuals transported in each trip

Service Schedule (please call to verify availability for extraordinary circumstances)

- From Home to Work Force Technology Center
 - As required for individual Clients/Consumers
- From Home to Dr. Banks
 - As required for individual Clients/Consumers
- Local transport to Doctors or Work Related Locations
 - As required by individual Clients/Consumers

Sliding Fee Schedule (all fees are round-trip -Use highest amount for Authorization and LSE will adjust based on number of clients) Example 1-two people go to WTC on Sunday and come back together on Friday...\$165 charged per individual. Example 2-two people go to WTC on Sunday but one returns Thursday and one returns Friday...\$275 charged per individual.

- Ambulatory
 - \$275.00 per individual
 - \$165.00 per individual if two individual
 - \$150.00 per individual if three or more individuals
- Non Ambulatory (wheel chair van or bus)
 - \$300.00 per individual
 - \$215.00 per individual if two individuals

- \$200.00 per individual if three or more individuals
- Wait Time – (hours charged based on total time regardless of number of clients/consumers)
 - \$38.00 Less than 3 Hours
 - \$75.00 More than 3 Hours
- Cancellation Fee (if appointment is not cancelled 24 hours prior to pick up time.
 - \$50.00 per client
- Transport to local Doctor
 - Varies depending on requirements
- Transport to local work related locations
 - Varies depending on requirements
- Additional Stop
 - Varies Depending on requirements

This agreement will be effective from the date of signature by both parties and continue throughout until further written notice by both parties. Changes to level of service, pricing structure and or geographical changes must be made in writing and both parties given 30 days' notice.

Please advise DORS clients that it is against LSE's driver policy to make stops for any reason other than an emergency bathroom situation. Furthermore, there is absolutely no stopping for food, as eating in LSE vehicles is strictly prohibited. It is also against LSE policy and insurance guidelines to transport anyone other than an LSE employee and the DORS client in LSE vehicles. Any cancellation of services should be communicated by DORS to LSE in writing within 24 hours of the service.

Heather Malone
 Lower Shore Enterprises, Inc.
 Director of Finance

