

Maryland State Department of Education
Division of Rehabilitation Services
Individual Performance Plan
VR Specialist I/II & VR Technical Specialist
OBVS Teacher

Program Year: _____

Name: _____ **Position Classification:** VR Counselor-Teacher

1. Referrals will be contacted within 10 days of receipt and an appointment scheduled within 30 days of the date of the referral.
2. 100% of eligibility decisions will be made within 60 days as mandated by federal regulations.
3. 100% of Independent Living Plans will be developed within 90 days as mandated by regulations.
4. _____ individuals will achieve a successful Independent Living Outcome under the criteria specified in DORS policy for successful ILOB closures.
5. Demonstrate fiscal accountability through adherence to policy/procedures for case services.
6. Provide quality teaching and individualized services as demonstrated in AWARE™.
7. Demonstrated leadership and technical assistance through community outreach and special projects. (Technical Specialists Only)

Employee Signature/Date

Supervisor Signature/Date

Program Manager Signature/Date