



workforce & technology center

Shaping Careers and Futures in Maryland

Employment Services

Employment Services provides support to graduates from WTC Training programs, and to other individuals referred by a DORS Counselor, who are ready for job searching. Employment Specialists carefully evaluate both the prospective employee and the job at-hand to ensure that each person's skills and abilities are matched to the specific employer's needs.

Services Include:

- Job search assistance
- Cover letter & Resume development
- Interviewing skills preparation
- Career search skills
- Business etiquette training
- Networking & job development
- Education on how to disclose disabilities & request accommodations



WTC Recruiting & Interviewing

- Arrange internship opportunities across the state to provide career exploration & on-the-job experiences
- Create customized trainings to explore/develop personal training interests and address an individual's unique skills
- Work with employers to schedule recruitment events and interviewing opportunities with students and field referrals
- Provide information on financial incentives to MD businesses, including on-the-job training (OJTs), wage reimbursements; and city, state and federal tax credit assistance



Job Supports & Consulting Services

Success at work may be supported by on-the-job skills training, educating employers on accommodations and disabilities, on-going communication with the supervisor, and developing of effective communication strategies. We work closely with the consumers' Field Counselors to discuss if Job Coaching supports are needed.



WTC Employment Services partners include:

Target
Amazon
Mr. Tire

Universal Protection Services
Baltimore County Public Schools
University Of MD Medical Center

Pep Boys
Coca Cola

Manor Care
Genesis HealthCare
Lexus of Silver Spring
Enterprise Rent-A-Car



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The **Workforce & Technology Center (WTC)** is a program of the **Division of Rehabilitation Services (DORS)**.
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